

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF CONNECTICUT**

In re:

Case No. _____

Debtor(s)

Plaintiff(s),

vs.

Defendant(s).

Adv. Proceeding No. _____

**REQUEST TO WITHDRAW CONSENT TO ELECTRONIC
NOTICE AND SERVICE OF DOCUMENTS IN AN ADVERSARY PROCEEDING**

In accordance with D. Conn. L. R. 9036-1(a) and the Court's [Administrative Procedures for Electronic Case Filing \(Local Rules of Bankruptcy Procedure, Appendix A\)](#), this form is to be used by a Pro Se Filer/Litigant, creditor, and party-in-interest who wishes to withdraw his/her consent to the electronic notice and service of documents in this adversary proceeding.

NOTE: A separate form must be filed for each bankruptcy case and each adversary proceeding for which withdrawal of consent to electronic notice and service of documents is requested.

Please complete the following:

Your full name:

First name	Middle initial (if any)	Last name

Your mailing address:

Street address (including any apartment number or floor number)

City

State

Zip Code

Phone number

WITHDRAWAL OF CONSENT TO ELECTRONIC NOTICE AND SERVICE

[Complete this section if you requesting to withdraw your consent to electronic notice and service of documents filed in this adversary proceeding.]

I, _____, hereby withdraw my prior consent to the electronic notice and service of all documents filed in this adversary proceeding and request to discontinue electronic notice and service of such documents. Once the Court approves this change through Court Order and becomes effective, I understand that all future documents filed in this adversary proceeding will be sent to me via United States Mail.

NOTE: A Summons and Complaint must be served in accordance with Federal Rule of Bankruptcy Procedure 7004 and a Subpoena must be served in accordance with Federal Rule of Civil Procedure 45 and Federal Rule of Bankruptcy Procedure 9016, and not via electronic means.

By signing this form, I agree to the following:

1. I understand that this form must be completed, signed, and e-mailed to the Court before my withdrawal of my consent to electronic notice and service of documents in this adversary proceeding will be considered.
2. I understand my request to withdraw my consent to electronic notice and service will not become effective until the Court processes this request and a Court Order is issued to approve the request.
3. I understand my request to withdraw consent to electronic notice and service applies only to me in this adversary proceeding in which I am a Plaintiff or Defendant. Any other party who also wishes to withdraw his/her consent to electronic notice and service of documents in this adversary proceeding must submit his/her own request form to withdraw consent to electronic (email) notice and service of documents.

Date: _____

Name (Print your name)

Signature (sign in ink)

Once you have completed this form, signed it, and dated it, please **e-mail** it to the Court at:

E_Service_Request@ctb.uscourts.gov

NOTE: The e-mail address you use to submit this form to the Court **MUST** be the same e-mail address you previously provided in your request and consent to receive electronic notice and service of documents.