



**UNITED STATES BANKRUPTCY COURT  
DISTRICT OF CONNECTICUT**

**CLERK'S ANNOUNCEMENT 2020-06**

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**NOTICE TO THE PUBLIC AND THE BAR REGARDING  
NEW CONNECTICUT LOCAL FORM – CHANGE OF MAILING ADDRESS FOR  
DEBTORS, CREDITORS, AND OTHER PARTIES IN INTEREST**

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**Please Be Advised and Take Notice:**

**NEW CONNECTICUT LOCAL FORM – CHANGE OF MAILING ADDRESS.**

Effective immediately, a new local form “Change of Mailing Address for Debtor, Creditor, or Other Party in Interest” is available to inform the Court of a change to the mailing address of a Debtor, Creditor, or Other Party in Interest. The new Connecticut Local Form is a fillable form available for use on the Court’s website at [www.ctb.uscourts.gov/local-forms](http://www.ctb.uscourts.gov/local-forms).

Debtors shall discontinue the prior practice of filing an amended bankruptcy petition solely to change or update their mailing address with the Court. Debtors that properly file the new “Connecticut Local Form – Change of Mailing Address” to update a mailing address shall satisfy the requirements of Fed. R. Bankr. P. 4002 (a)(5).

**ECF FILERS.** A new CM/ECF event has been created to electronically file the new Connecticut Local Form – Change of Mailing Address. The event is titled “Change of Mailing Address” and is located under the Miscellaneous menu for both Bankruptcy and Adversary menu options.

**NOTE:** Attorneys and registered CM/ECF Filers shall not use this form to change their mailing address. Attorneys and other CM/ECF Filers may change their mailing address and contact information by following the procedure outlined in D. Conn. Bankr. L. R. 9083-5 (a) and in Appendix A to the Local Bankruptcy Rules, “Administrative Procedures for Electronic Filing”, Section 2(a)(4), pg A-2.

**NON-ECF FILERS.** Debtors, Creditors, and Other Parties in Interest who are not ECF Filers shall file the new Change of Mailing Address form by forwarding it to the Clerk’s Office for filing on the docket of the applicable bankruptcy case and/or adversary proceeding. Note that joint party filers, such as joint debtor spouses, must each submit separate forms and file them in each case in which they are a party.

For your reference, attached to this notice is the new local change of address form and is available on our website at [www.ctb.uscourts.gov](http://www.ctb.uscourts.gov).

DATE: July 27, 2020

A handwritten signature in black ink, appearing to read "Pietro Cicolini", is written over a horizontal line.

Pietro Cicolini, Clerk of Court