



**UNITED STATES BANKRUPTCY COURT
DISTRICT OF CONNECTICUT**

**CLERK'S ANNOUNCEMENT
2020-01**

**NOTICE TO THE BAR AND THE PUBLIC REGARDING
CHANGES TO OFFICIAL BANKRUPTCY FORMS ON FEBRUARY 19, 2020; CM/ECF
MAINTENANCE AT 10:00 PM (EASTERN) ON FEBRUARY 18, 2020; AND REVISIONS TO
APPENDICES "M" AND "N" OF THE LOCAL RULES OF BANKRUPTCY PROCEDURE**

Please Be Advised and Take Notice:

I. **OFFICIAL FORMS.** The Small Business Reorganization Act of 2019 (SBRA) takes effect on February 19, 2020. In connection with the new law, several bankruptcy official forms were updated and will also take effect on the same date. Of note, a few frequently used official forms with revisions are:

- **B309E and B309F:** Notices of Chapter 11 Bankruptcy Case (v. 02/20).
Official Forms 309E and 309F were modified in the following manner:
 - The original Official Forms 309E and 309F are re-numbered as 309E1 and 309F1, respectively, and other minor changes were stylistic.
 - 309E2 and 309F2 are created for the new provisions in Chapter 11, subchapter V.
 - 309E1 and 309E2 are for Individuals or Joint Debtors (v. 02/20)
 - 309F1 and 309F2 are for Corporations or Partnerships (v. 02/20)
- **B101:** Voluntary Petition for Individuals Filing for Bankruptcy (v. 02/20)
- **B201:** Voluntary Petition for Non-Individuals Filing for Bankruptcy (v. 02/20)

Effective February 19, 2020, version "02/20" of Official Forms B101 and B201 must be used. The Clerk's Office will monitor filings of official forms for proper version dates. On or after February 19, 2020, any filers using older versions of official forms will receive deficiency notices for the obsolete versions. Please take care to update your software and forms with current versions of the official forms.

In addition, the following official forms also received revisions, but note that the Federal Rules of Bankruptcy Procedure or the official form instructions permit alteration or a court approved form that conform substantially to the appropriate official form.

- **B314:** Class [] Ballot for Accepting or Rejecting Plan of Reorganization (v. 02/20)
- **B315:** Order Confirming Plan (v. 02/20)
- **B425A:** Plan of Reorganization for Small Business Under Chapter 11 (v. 02/20)

II. **CM/ECF OUTAGE.** CM/ECF for the U.S. Bankruptcy Court for the District of Connecticut will be offline for system maintenance between 10:00 PM (Eastern), February 18, 2020, and 1:00 AM (Eastern), February 19, 2020.

During those hours, there will be no access to our CM/ECF system. We expect CM/ECF to return to normal operation at 1:00 AM (Eastern) on Wednesday, February 19, 2020.

III. **APPENDIX REVISIONS.** Appendices M and N of the Local Rules of Bankruptcy Procedure for the District of Connecticut are revised in the following manner:

- **APPENDIX M:** Revised to add a “Motion to Redact” to the list of motions that do not follow contested matter procedure and *may* be set for hearing. Additional text was added to the title of this appendix to clarify that the items listed *may* be set for a hearing.
- **APPENDIX N:** Revised to remove a “Motion to Redact” from the list of exceptions to the contested matter procedure and *shall* be set for hearing. Additional text was added to the title of this appendix to clarify that the items listed *shall* be set for a hearing.
- Both appendices also received stylistic updates that did not otherwise affect their substantive content.

February 14, 2020



Pietro Cicolini
Clerk of Court

Reminder: The Clerk’s Office will be closed on Monday, February 17, 2020, in observance of the national holiday commemorating President George Washington’s birthday¹. CM/ECF will remain operational throughout this closure.

¹ This holiday is designated as "Washington’s Birthday" in section 6103(a) of title 5 of the United States Code, which is the law that specifies holidays for Federal employees. Other institutions, such as state/local government and private businesses may use other names for this holiday (i.e. “President’s Day”).

APPENDIX M

Appendix M revised on February 14, 2020

MOTIONS THAT DO NOT FOLLOW CONTESTED MATTER PROCEDURE AND MAY BE SCHEDULED FOR A HEARING

- Any Motion/Application/Pleading filed in an Appeal
- Any Motion/Application/Pleading filed in an Adversary Proceeding

- Application to Pay Filing Fee in Installments
- Motion to Waive Filing Fee
- Motion to Return Fee

- Motion for 2004 Examination
- Motion to Appear *Pro Hac Vice*
- Motion for Authority to Operate Business
- Motion for Contempt
- Motion to Convert Chapter 7 to 11/12/13 by Debtor
- Motion to Convert Chapter 13 to Chapter 7 by Debtor
- Motion to Dismiss Chapter 13 Case by Debtor
- Motion to Delay Entry of Discharge
- Motion for Extension of Time (*see* D. Conn. L. Civ. R. 7(b))
- Motion to Expedite Hearing
- Motion to Extend the Automatic Stay
- Motion for Exemption from Electronic Filing
- Motion to Alter or Amend/Modify Judgment pursuant to Fed. R. Bankr. P. 9023
- Motion for Relief from Judgment or Order/Reconsider/Vacate Pursuant to Fed. R. Bankr. P. 9024
- Motion to Limit Notice/Service
- Motion to Redact
- Motion for Sanctions
- Motion to Terminate Wage Deduction Provision in Confirmation Order

- Objection to Claim, (*see* Notice of Objection to Claim Form, Connecticut Local Form 420B)

- Stipulations Addressing a Pending Motion/Application/Pleading

APPENDIX N

Appendix N revised on February 14, 2020

**EXCEPTIONS TO THE CONTESTED MATTER PROCEDURE
AND SHALL BE SET FOR A HEARING**

- Application for Final Decree in Chapter 11
- Application to Employ

- Chapter 11/12/13 Plan Confirmation
- Motion to Modify 11/12/13 Plan after Confirmation

- Disclosure Statement
- Fee Applications

- Motion under § 365 to Assume, Assign, or Reject Executory Contract or Unexpired Lease
- Motion under § 364 Borrowing/Financing
- Motion under § 363 for Cash Collateral/Sale
- Motion to Compromise pursuant to Fed. R. Bankr. P. 9019
- Motion to Dismiss/Convert Chapter 11 by Debtor
- Motion to Dismiss/Convert any case/chapter filed by party other than Debtor
- Motion to Extend Time to File a § 523/727 complaint without consent
- Motion to Extend Exclusivity or Time to Confirm a Plan in Chapter 11/12/13
- Motion for Joint Administration/Substantive Consolidation
- Motion to Seal

- Trustee's Objection to Debtors Claim of Exemption