

**UNITED STATES BANKRUPTCY COURT  
DISTRICT OF CONNECTICUT  
BRIDGEPORT DIVISION**

**GUIDELINES FOR INITIAL ORDERS  
IN COMPLEX CHAPTER 11 CASES**

**1. DEFINITION.**

A complex chapter 11 case is one which will benefit from expedited case management in the initial post petition period.

**2. DESIGNATION OF COMPLEX CHAPTER 11 CASE.**

A debtor which determines that a chapter 11 case should be designated as a complex case, shall file *with* the petition a designation, on a court approved form, which states a facsimile contact number or an e-mail address.

**3. SCHEDULING ORDER.**

An Order Fixing Date of Hearing on Initial Orders in Complex Chapter 11 Case will enter on the filing date. The order will schedule a hearing *two business days* after the petition and designation are filed, provided that court is in session on that date. In the event that court is not in session on that date, the hearing will be scheduled on the next available date.

The order will provide the case number and the hearing date and time to the debtor, and be sent on the filing date to the debtor, utilizing the contact information provided on the designation.

**4. DEBTOR'S DUTIES:**

(a) The debtor shall serve upon the following parties in interest a copy of the Order Fixing Date of Hearing on Initial Orders in Complex Chapter 11 Case by whatever means that will insure that the notice is received no later than *one business day* before the scheduled

**hearing:**

- (i) twenty largest holders of unsecured claims**
- (ii) holders of all secured claims**
- (iii) the office of the United States Trustee**
- (iv) all parties who may have a right of an interest affected by any relief sought.**

**(b) The debtor shall file a certification of service on the date of the hearing which states the name, address, and relationship to the case of the parties served.**

**Alan H. W. Shiff  
Chief U. S. Bankruptcy Judge**

**UNITED STATES BANKRUPTCY COURT  
DISTRICT OF CONNECTICUT  
BRIDGEPORT DIVISION**

**In re**

**Chapter 11**

**Debtor**

**DESIGNATION OF COMPLEX CASE**

**- TO BE FILED WITH BANKRUPTCY PETITION -**

**The above captioned debtor has determined that this chapter 11 case should be designated as a complex case and hereby requests the entry a scheduling order in accordance with this court's Guidelines for Initial Orders in Complex Chapter 11 Cases.**

**The clerk's office may contact the debtor by:**

**facsimile** \_\_\_\_\_

**E-mail** \_\_\_\_\_

**Dated:**

\_\_\_\_\_  
**Debtor**

by \_\_\_\_\_  
**(duly authorized)**